



CALL FOR 2024/25 DISCRETIONARY GRANT FUNDING WINDOW

The Services Sector Education and Training Authority (SETA) a statutory body established in terms of the Skills Development Act, 1998 (Act 97 of 1998), invites eligible stakeholders and entities that falls within the services sector to apply for Discretionary Grant funding for Professional, Vocational, Technical and Academic Learning (PIVOTAL) and Strategic Programmes. This grant is aimed at addressing the national priorities as set out in the National Skills Development Plan (NSDP) 2030, the sector needs as set out in the Sector Skills Plan (SSP) namely, Sector Priority Occupations and Interventions (SPOI) List, Occupational Shortages (Hard-To-Fill-Vacancies) and Skills Gaps (top-up or critical skills) and Economic Reconstruction and Recovery Plan (ERRP).

In this window, the Services SETA will be allocating Discretionary Grant funding for the following interventions, aligned with the Strategic Plan 2020/21 - 2024/25 (SP), 2024/25 Sector Skills Plan (SSP) and 2024/25 Annual Performance Plan;

1. PIVOTAL PROGRAMMES (DETAILED SPEC SECTION A – C)

| LP | Intervention | Number of learners | Occupational Categories Skills Level |
|------|--------------------------------------------------|--------------------|--------------------------------------|
| LP01 | Learnerships Unemployed | 8 465 | Elementary and Intermediate |
| LP02 | Learnerships Employed | 1 023 | Elementary and Intermediate |
| LP03 | Artisan | 1 000 | Intermediate |
| LP04 | Artisanal Recognition of Prior Learning | 1 000 | Elementary and Intermediate |
| LP05 | Internships/Graduate Placements – University WBL | 250 | Intermediate and High |
| LP06 | Internships TVET Placements - WIL | 1 400 | Intermediate |
| LP07 | Internships/Graduate Placements –TVET WBL | 585 | Intermediate and High |
| LP10 | Adult Education and Training | 200 | Elementary |
| LP11 | Recognition of Prior Learning | 4 000 | Elementary and Intermediate |

| LP | Intervention | Number of learners | Occupational Categories Skills Level |
|------|-----------------------------------------|--------------------|--------------------------------------|
| LP12 | Skills Programmes Employed | 1 940 | Elementary and Intermediate |
| LP13 | Skills Programmes Unemployed | 1 365 | Elementary and Intermediate |
| LP14 | Candidacy | 225 | Intermediate |
| LP16 | Internships University Placements - WIL | 500 | High |
| LP17 | Internships placed at CET – WBL | 105 | Intermediate and High |

2. STRATEGIC PROGRAMMES (DETAILED SPEC SECTION D)

| SP | Intervention |
|-----|----------------------------------------------------------------|
| SP1 | Entrepreneurship Programme for Business Start-Ups |
| SP2 | SMMEs, Cooperatives and NGOs/NPOs/CBOs Development and Support |
| SP3 | Skills Development Support for Emerging SMMEs & Cooperatives |
| SP4 | TVET/CET College Capacitation |
| SP5 | Skills Development Support for Trade Unions and/or Federations |
| SP6 | Rural Development Projects |
| SP7 | Work Readiness Project |

SUBMISSION OF APPLICATIONS

- The application window will open on **27 March 2024** at 08:00 am and will close on **30 April 2024** at 16:00 pm.
- To register and access the online application form please visit https://dgportal.servicesseta.org.za/dg_portal/ .
- Applications submitted via email or in hard copy will not be accepted.
- No late or incomplete applications will be considered.
- All the ten Services SETA provincial offices are available to assist with queries/enquiries.

MANDATORY COMPLIANCE DOCUMENTS

To be considered for this Discretionary Grant, the following mandatory supporting documents need to be completed and submitted with this application. Failure to do so will lead to automatic disqualification.

- Valid Tax Clearance or Exemption Certificate
- Company Registration Documents (not mandatory for SOE)
- List of directors (not mandatory for SOE)
- List of group entities (where necessary)
- Declaration of Interest (Form 1a)
- Declaration of Authorised Person (Form 1b)
- POPI Declaration (Form 1c)

GUIDELINES STRUCTURE

- **SECTION A** – Learnerships, Skills Programmes, Candidacy, AET and RPL
- **SECTION B** – Artisan Programmes
- **SECTION C** – Internships placements
- **SECTION D** – Strategic Programmes

SECTION A

LEARNERSHIPS, SKILLS PROGRAMMES, CANDIDACY, AET AND RPL

These interventions support **Outcome 1.** *“Identify and increase production of occupations in high demand”*; **Outcome 2.** *“Linking education and the workplace”*; **Outcome 3.** *“Improving the level of skills in the South African workforce “*, of the National Skills Development Strategy 2030.

WHO MAY APPLY FOR THIS DISCRETIONARY GRANT?

- Services SETA levy-paying and non-levy paying employers
 - Professional Bodies/Associations
 - Civil Society Organisations
 - State Owned Enterprises/Government Departments
 - Public and Private Accredited Skills Development Providers
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A1. Learnerships

| Learnership: A period of workplace-based learning culminating in an occupational qualification or part qualification. | | | |
|-----------------------------------------------------------------------------------------------------------------------|------------------------|---------------|------------------------------------------|
| Intervention | Targeted Beneficiaries | | Occupational Categories Skills Level |
| | LP01 Unemployed | LP02 Employed | |
| Learnerships – Historical Qualifications | 2 116 | 256 | Elementary and Intermediate |
| Learnerships – Occupational Qualifications | 6 349 | 767 | Elementary and Intermediate ¹ |

Targeted Qualifications

Apply for below **Prioritised Historically Qualifications** for this window.

| No. | Qualification ID | Qualification | NQF Level |
|-----|------------------|----------------------------------------------------------------------------|-----------|
| 1. | 73129 | National Certificate: Public Relations Practice | 05 |
| 2. | 80546 | Further Education and Training Certificate: Auctioneering Support Services | 04 |
| 3. | 20175 | National Certificate: Hygiene and Cleaning Supervision | 03 |
| 4. | 93993 | National Certificate: Labour Relations Practice | 05 |
| 5. | 21787 | National Certificate: Funeral Services Practice | 03 |
| 6. | 58395 | National Certificate: Project Management | 05 |
| 7. | 59097 | Further Education and Training Certificate: Real Estate | 04 |

Targeted **Occupational Qualifications: Full and Part**, reference should be made to the list of approved qualifications to date **Annexure A**.

* ¹ Elementary skills level: NQF levels 1-3 as defined by SAQA

* Intermediate skills level: NQF levels 4-6 as defined by SAQA

* High skills level: NQF level 7-10 as defined by SAQA.

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. As such, the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| LEARNERSHIPS (HQ and OQ) | | | | | |
|--------------------------|-------------------------------|----------------------------------------|--------------|---------------------------------|--------------------------------------|
| NQF Level | Duration | Rate Per Learner for Unemployed (LP01) | | | Rate Per Learner for Employed (LP02) |
| | | Total Budget Cost Per Learner | Stipend Cost | Lead Employer Cost (incl. EISA) | |
| Level 1-2 | Full Qualification (12months) | R 63,000.00 | R 36,000.00 | R 27,000.00 | R 25,000.00 |
| | Part qualification (6months) | R 31,500.00 | R 18,000.00 | R13,500.00 | R 12,500.00 |
| Level 3-4 | Full Qualification (12months) | R 75,000.00 | R 48,000.00 | R 27,000.00 | R 25,000.00 |
| | Full Qualification (18months) | R112,500.00 | R72,000.00 | R40,500.00 | R37,500.00 |
| | Part qualification (6months) | R 37,500.00 | R 24,000.00 | R 13,500.00 | R 12,500.00 |
| Level 5-6 | Full Qualification (12months) | R 87,000.00 | R 60,000.00 | R 27,000.00 | R 25,000.00 |
| | Full Qualification (18months) | R130,500.00 | R90,000.00 | R40,500.00 | R37,500.00 |
| | Part qualification (6months) | R 43,500.00 | R 30,000.00 | R 13,500.00 | R 12,500.00 |

A2. Skills Programmes

Skills Programme: Occupationally based, short-term learning programme. When successfully completed, it constitutes credits towards a qualification or part-qualification registered on the NQF. The Skills Programme comprises a cluster of unit standards where the total number of credits can range between 25 and 60.

| Intervention | Targeted Beneficiaries | | Occupational Categories Skills Level |
|----------------------------------|------------------------|--------------------|-----------------------------------------|
| | LP12 Employed | LP13 Unemployed | |
| Skills Programmes - Historical | 485 | 341 | Elementary and Intermediate |
| Skills Programmes - Occupational | 1 455 | 1 024 | Elementary and Intermediate |

Targeted Skills Programmes

Apply for below Prioritises Historically Qualifications for this window.

| No. | Skills Programmes |
|-----|-----------------------------------------------|
| 1. | Labour Relations/Industrial Relations |
| 2. | Occupational Health & Safety |
| 3. | Software Developer |
| 4. | Data Scientist |
| 5. | Employment Equity |
| 6. | Solar Installer |
| 7. | Property valuer |
| 8. | Working at Height (High-Rise Window Cleaning) |
| 9. | High Pressure water Jetting |
| 10. | Pest Control |
| 11. | Nail Technology |
| 12. | Negotiation skills |

Targeted **Occupational Skills Programme**, reference should be made to the list of approved qualifications to date **Annexure B**.

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. Therefore, the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| SKILLS PROGRAMMES – (CREDIT BEARING HQ and OQ) | | | | |
|-------------------------------------------------------|-----------------------------------------------|---------------------|----------------------------------------|---------------------------------------------|
| Duration | Rate Per Learner for Unemployed (LP13) | | | Rate Per Learner for Employed (LP12) |
| | Total Budget Cost Per Learner | Stipend Cost | Lead Employer Cost (incl. EISA) | |
| 1 month | R4 500,00 | R2 000,00 | R 2,500.00 | R 2,500.00 |
| 2 months | R 9,000.00 | R 4,000.00 | R 5,000.00 | R 5,000.00 |
| 3 months | R13 500,00 | R6 000,00 | R7 500,00 | R7 500,00 |
| 4 months | R 18,000.00 | R 8,000.00 | R 10,000.00 | R 10,000.00 |

*** Non-Credit Bearing Skills Programme = R 2,500.00 per Learner (*stipend not applicable*)**

A3. Candidacy

Candidacy: A period of workplace-based learning undertaken by a graduate as part of requirement to register as a professional in the required professional designation as stipulated by a professional body.

| Intervention | Targeted Beneficiaries | Occupational Categories Skills Level |
|----------------|------------------------|--------------------------------------|
| | LP14 Unemployed | |
| LP14 Candidacy | 225 | Intermediate |

Targeted Qualification

Qualification

Professional Designations eligible for Candidacy as registered with SAQA

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. Thus, the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| CANDIDACY | | | |
|-------------|----------------------------------------|--------------|---------------------------------|
| Duration | Rate Per Learner for Unemployed (LP14) | | |
| | Total Budget Cost Per Learner | Stipend Cost | Lead Employer Cost (incl. EISA) |
| Level 4 | R 75,000.00 | R 48,000.00 | R 27,000.00 |
| Level 5 - 6 | R 87,000.00 | R 60,000.00 | R 27,000.00 |

A4. Adult Education and Training (AET)

Adult Education and Training (AET): A formal learning/training by an accredited assurance body for adults to improve their knowledge and skills on numeracy and literacy, including vocational skills.

| Intervention | Targeted Beneficiaries | Occupational Categories Skills Level |
|-----------------------------------------|------------------------|--------------------------------------|
| | LP10 Employed | |
| LP10 Adult Education and Training (AET) | 200 | Elementary |

Targeted Qualification

| Qualification |
|------------------------------------------------------------------------------------------------|
| Qualifications accredited for Adult Education and Training with the approved Quality Assurance |

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. For this reason, the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| AET | |
|----------|--------------------------------------|
| Duration | Rate Per Learner for Employed (LP10) |
| 6 months | R 8,000.00 |

A5. Recognition of Prior Learning (RPL)

| Recognition of Prior Learning (RPL): Principles and processes through which the prior knowledge and skills acquired by a person are identified, mediated, and assessed for purposes of admission to a formal course of study or recognition and certification to a formal qualification. | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------------|
| Intervention | Targeted Beneficiaries | Occupational Categories Skills Level |
| | LP11 Employed | |
| LP11 Recognition of Prior Learning (RPL) | 4000 | Elementary and Intermediate |

Targeted Qualifications

| No. | Qualification ID | Qualification | NQF Level |
|-----|------------------|-------------------------------------------------------------------------------|-----------|
| 1. | 59097 | Further Education and Training Certificate: Real Estate | 04 |
| 2. | 71490 | National Certificate: Contact Centre Support | 02 |
| 3. | 93997 | National Certificate: Contact Centre and Business Process Outsourcing Support | 03 |
| 4. | 93996 | Further Education and Training Certificate: Contact Centre Operations | 04 |
| 5. | 57937 | General Education and Training Certificate: Hygiene and Cleaning | 01 |

| No. | Qualification ID | Qualification | NQF Level |
|-----|------------------|----------------------------------------------------------------------------|-----------|
| 6. | 80546 | Further Education and Training Certificate: Auctioneering Support Services | 04 |
| 7. | 21787 | National Certificate: Funeral Services Practice | 03 |

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. As such, the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| RPL | |
|----------|--------------------------------------|
| Duration | Rate Per Learner for Employed (LP11) |
| 6 months | R 8,000.00 |

SECTION B

ARTISAN PROGRAMMES

These interventions support **Outcome 4**. “*Increase access to occupationally directed programmes*” of the National Skills Development Strategy 2030. It also supports Ministerial programme on artisan development to meet the demand of skilled artisan to support economic growth and employment and self-employment.

WHO MAY APPLY FOR THIS DISCRETIONARY GRANT?

- Public TVET Colleges with preference to Centres of Specialisation (CoS)
- Private accredited Skills Development Providers
- Services SETA levy-paying employers

B1. Artisan

| Artisan: A person certified as competent to perform a listed trade in accordance to SDA. | | | |
|------------------------------------------------------------------------------------------|------------------------|--|--------------------------------------|
| Intervention | Targeted Beneficiaries | | Occupational Categories Skills Level |
| | LP03 Unemployed | | |
| LP03 Artisan | 1 000 | | Intermediate |

Targeted Trades (other trades will be considered, funds permitting)

1. Hairdresser
2. Electrician
3. Plumber
4. Mechanical Fitter
5. Millwright
6. Carpentry

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. As such the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| ARTISAN | | | |
|----------|----------------------------------------|--------------|--------------------|
| Duration | Rate Per Learner for Unemployed (LP03) | | |
| | Total Budget Cost Per Learner | Stipend Cost | Lead Employer Cost |
| 3 years | R 206 290.00 | R 72 000.00 | R 134 290.00 |

B2. Artisanal Recognition of Prior Learning (ARPL)

| Artisanal Recognition of Prior Learning (ARPL): Assessing & recognising prior knowledge or skills of people that did artisanal trades for the purposes of admission to a formal course of study or recognition and trade test certification. | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------|--------------------------------------|
| Intervention | Targeted Beneficiaries | | Occupational Categories Skills Level |
| | LP04 Employed | LP04 Unemployed | |
| LP04 Artisanal Recognition of Prior Learning (ARPL) | 500 | 500 | Elementary and Intermediate |

Targeted Trade

- Hairdresser

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. Therefore, the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| ARPL | | | | |
|-----------------|-----------------------------------------------|---------------------|----------------------------------------|---------------------------------------------|
| Duration | Rate Per Learner for Unemployed (LP04) | | | Rate Per Learner for Employed (LP04) |
| | Total Budget Cost Per Learner | Stipend Cost | Lead Employer Cost (incl. EISA) | |
| 6 months | R 55,000.00 | R 20,000.00 | R 35,000.00 | R 35,000.00 |

SECTION C

INTERNSHIP PROGRAMMES

This programme supports **Outcome 5** “*Support the growth of the public college system*” of the National Skills Development Strategy 2030. **Outcome 2**. “*Linking education and the workplace*”. It is also linked to the Presidential Youth Employment Initiative as well as the commitment by the President at the State of Nation Address of 2023 to place up 10 000 TVET graduates in employment.

WHO MAY APPLY FOR THIS DISCRETIONARY GRANT?

- Services SETA levy-paying and non-levy paying employers
 - Professional Bodies/Associations
 - Civil Society Organisations
 - State Owned Enterprises/Government Departments
 - Public Universities/University of Technology/TVET Colleges for WBL & WIL
 - Public CET Colleges to place WBL/WIL Interns
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C1. Internship Placement Workplace Based Learning (WBL) University

| Internship Placement Work Based Learning (WBL) University: Students from universities not requiring Work Integrated Learning to complete their qualifications and placed for internship programme to attain the WBL experience for 12 months. | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------------|
| Intervention | Targeted Beneficiaries | Occupational Categories Skills Level |
| | LP05 Unemployed | |
| LP05 University students Internships Placements: Workplace Based Learning (WBL) | 250 | High |

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. As such the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| INTERNSHIP – UNIVERSITY WBL | | | |
|-----------------------------|----------------------------------------------|--------------|--------------------|
| Level | Total Rate Per Learner for Unemployed (LP05) | Stipend Cost | Lead Employer Cost |
| Level 6 | R 70,000.00 | R 60,000.00 | R 10,000.00 |
| Level 7 | R 82,000.00 | R 72,000.00 | R 10,000.00 |
| Above level 7 | R 94,000.00 | R 84,000.00 | R 10,000.00 |

C2. Internship Placement Work Integrated Learning (WIL) TVET

| Internship Placement Work Integrated Learning (WIL) TVET: Students who have already completed the N6 National Certificate and require Work Integrated Learning for 18 months in the workplace to complete their National N Diploma qualifications placed in a workplace. | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------------|
| Intervention | Targeted Beneficiaries | Occupational Categories Skills Level |
| | LP06 Unemployed | |
| LP06 TVET Colleges student Internships Placements: Work Integrated Learning (WIL) | 1 400 | Intermediate |

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. As such the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| INTERNSHIP – TVET WIL | | | |
|------------------------------|-----------------------------------------------------|---------------------|---------------------------|
| Level | Total Rate Per Learner for Unemployed (LP06) | Stipend Cost | Lead Employer Cost |
| Level 6 | R 104,500.00 | R 90,000.00 | R 14,500.00 |

C3. Internship Placement Work Based Learning (WBL) TVET

| Internship Placement Work Based Learning (WBL) TVET: Students from TVET Colleges with vocational-related qualifications and Nated certificates below level 6 not requiring Work Integrated Learning to complete their qualifications and placed for internship programme to attain the WBL experience for 12 months. | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------|
| Intervention | Targeted Beneficiaries | Occupational Categories Skills Level |
| | LP07 Unemployed | |
| LP07 Graduates Internships Placements: Work Based Learning (WBL) | 585 | Intermediate and High |

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. As such the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

| INTERNSHIP – TVET WBL | | | |
|------------------------------|-----------------------------------------------------|---------------------|---------------------------|
| Level | Total Rate Per Learner for Unemployed (LP07) | Stipend Cost | Lead Employer Cost |
| Level 3-4 | R 58,000.00 | R 48,000.00 | R 10,000.00 |

C4. Internship Placement Work Integrated Learning (WIL) University

| Internship Placement Work Integrated Learning (WIL) University: University Students at various levels depending on the faculty or nature of the qualifications and as part of the curriculum require Work Integrated Learning in the workplace to complete their Qualifications placed in a workplace. Duration will differ/vary: 3, 6, 9 or 12 Months. | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------------|
| Intervention | Targeted Beneficiaries | Occupational Categories Skills Level |
| | LP16 Unemployed | |
| LP16 University Student Internships Placements: Work Integrated Learning (WIL) | 500 | High |

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. As such the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans. Below unit costs at 12 months duration, lesser duration of 3, 6 or 9 months must be at the proportion of 12 months considering various NQF levels.

| INTERNSHIP – UNIVERSITY WIL 12 MONTHS | | | |
|---------------------------------------|----------------------------------------------|--------------|--------------------|
| Level | Total Rate Per Learner for Unemployed (LP16) | Stipend Cost | Lead Employer Cost |
| Level 6 | R 70,000.00 | R 60,000.00 | R 10,000.00 |
| Level 7 | R 82,000.00 | R 72,000.00 | R 10,000.00 |
| Above level 7 | R 94,000.00 | R 84,000.00 | R 10,000.00 |

C5. Internship Placement Workplace Based Learning (WBL) placed at the CET

| Internship Placement Workplace Based Learning (WBL) CET: Students from TVET Colleges with vocational-related qualifications and Nated certificates below level 6 and students from Universities requiring only work experience, and placed at a CET College for internship programme to attain the WBL experience for 12 months. | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------------|
| Intervention | Targeted Beneficiaries | Occupational Categories Skills Level |
| | LP17 Unemployed | |
| LP17 Internships Placements at CET Colleges: Work Based Learning (WBL) from TVETs or Universities | 105 | Intermediate and High |

Budget Guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. As such the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

Interns WBL from Universities – apply LP05 unit costs:

| INTERNSHIP – UNIVERSITY WBL | | | |
|------------------------------------|-----------------------------------------------------|---------------------|---------------------------|
| Level | Total Rate Per Learner for Unemployed (LP17) | Stipend Cost | Lead Employer Cost |
| Level 6 | R 70,000.00 | R 60,000.00 | R 10,000.00 |
| Level 7 | R 82,000.00 | R 72,000.00 | R 10,000.00 |
| Above level 7 | R 94,000.00 | R 84,000.00 | R 10,000.00 |

Interns WBL from TVETs – apply LP07 unit costs:

| INTERNSHIP – TVET WBL | | | |
|------------------------------|-----------------------------------------------------|---------------------|---------------------------|
| Level | Total Rate Per Learner for Unemployed (LP17) | Stipend Cost | Lead Employer Cost |
| Level 3-4 | R 58,000.00 | R 48,000.00 | R 10,000.00 |

SECTION D

STRATEGIC PROGRAMMES

Programmes in this section supports **Outcome 6:** “Skills development support for entrepreneurship and cooperative development”. It is linked to the Services SETA’s Entrepreneurship and Cooperative Development initiative to support and grow the SMME in the services sector, **Outcome 5:** “Support the growth of the public college system” of the NSDP:2030 and **Outcome 7:** “Encourage and support worker-initiated training” of the NSDP:2030.

This section is seeking interested parties to submit skills development support funding proposals. The applicants needs to follow the criteria listed below;

- Submit fully completed proposals.
- The proposal must clearly state the skills priorities to be addressed and contribution of the applicant must be clearly demonstrated.
- The applicant should demonstrate how the proposed programme will carefully select and target the most vulnerable in communities especially with regard to support to youth, rural communities, women, and persons with disabilities.
- Previous experience in managing similar project/s (i.e. indication of any SETA funding (or other sponsor) received previously and performance by organisation in this regard (attach proof).
- Provide contactable references in relation to previous, similar work done.
 - Provide evidence of the capacity to manage the project (i.e. indicate the organisation’s experience in project management).
- Opportunities upon completion – Exit Strategy (i.e. Indicate how the project will impact on the beneficiary’s life.)

WHO MAY APPLY FOR THIS DISCRETIONARY GRANT?

- Services SETA levy-paying and non-levy paying employers (SP1, SP2, SP3, SP6 &SP7)
- State Owned Enterprises/Government Departments (SP1, SP2, SP3 & SP6)
- Accredited and non-accredited Skills Development Providers (SP1, SP2, SP3, SP4, SP5, SP6 &SP7)
- Intermediaries offering support to entrepreneurs, SMMEs, Cooperatives and Civil Society Organisations (SP1, SP2 & SP3)
- Public/Private entities in the entrepreneurial ecosystem (SP1, SP2 & SP3)
- Entrepreneurship incubation hubs (SP1, SP2 & SP3)
- Public TVET and CET colleges (SP4)
- Trade unions and/ Federations (SP5)
- Entities Implementing Community Development Projects (SP6)

SP1. Entrepreneurship Programme for Business Start-Ups.

Applicants must submit funding proposals for training on entrepreneurship related interventions (e.g. New Venture Creation skills programme / business related programmes etc.). The support can also be delivered through non-credit bearing capacity building programmes. The target is for 200 unemployed beneficiaries which are listed below;

- Aspiring entrepreneurs
- Informal traders
- SMMEs at the start-up stage

Applicants are to provide the following;

1. Proposal
 2. Recruitment plan including rural areas and PWD
 3. Project Implementation Plan
 4. Budget Plan
-

SP2. SMMEs, COOPERATIVES and NGOs/NPOs/CBOs Development and Support

Applicants will be required to provide skills development support to 300 SMMEs, 300 Cooperatives and 100 NGOs/NPOs/CBOs. Support can be provided in the form of Skills programme (e.g. Business-related programmes, Financial Management, Project Management etc.) or Capacitation workshops/programmes.

Applicants are to provide the following;

1. Proposal
 2. Recruitment plan for CIPC registered SMMEs and Cooperatives
 3. Recruitment plan DSD registered NGOs/NPOs/CBOs
 4. Project Implementation Plan
 5. Budget Plan
-

SP3. Skills Development Support for Emerging SMMEs & Cooperatives

Applicants will be required to provide skills development support to 30 emerging CIPC registered SMMEs and 30 emergent CIPC registered Cooperatives. The Cooperatives and SMMEs to be supported must be within the services sector.

Applicants are to provide the following;

1. Proposal
2. Recruitment plan for CIPC registered emerging SMMEs and Cooperatives
3. Project Implementation Plan
4. Budget Plan

SP4. Public TVET/CET College Capacitation

This project is aimed at providing skills development support to public TVET and CET colleges. The colleges needs indicate the qualification/s that they would like to be trained on, this applicable for bursaries, skills programmes and curriculum related studied. Funding for Adult Education and Training (AET) is only opened to CETs colleges to express their interest.

| Strategic Programmes | Targeted Beneficiaries | |
|-------------------------------------------------------|------------------------|------------|
| | Employed | Unemployed |
| Adult Education and Training for CET learners | 0 | 20 |
| Bursaries for TVET lectures | 50 | 0 |
| Skills Programmes for TVET lectures | 50 | 0 |
| Curriculum studies for TVET managers | 5 | 0 |
| Skills Programmes for CET lectures | 20 | 0 |
| Curriculum studies for CET managers | 5 | 0 |
| Skills Programme for Career Development Practitioners | 40 | 0 |

Applicants are to provide the following;

1. Proposal
2. Recruitment plan for beneficiaries
3. Budget Plan

SP5. Skills Development Support for Trade Unions and/or Federations

This programme is aimed at providing skills development support to 10 Trade unions and/ Federations. Applicants has to submit funding proposals indicating the type of skills development support to be provided including the number of beneficiaries.

Applicants are to provide the following;

1. Proposal
2. Recruitment plan for beneficiaries
3. Where possible dates and cost must be provided.

SP6. Rural Development Projects

This project is aimed at providing skills development supporting for 10 rural development projects. The proposals should include and not limited to;

- A clear project plan on how the proposed programme will result in sustainable development, poverty reduction, increased employment, and improvement of livelihoods in the identified rural area.
- A clear understanding of the economic drivers in those targeted rural areas.
- A plan on how the proposed programme will enhance the economy in those targeted rural areas.
- A breakdown of beneficiaries in terms of race, gender, employment status, age, and disability status.
- A clear Recruitment plan clearly outlining the selection process and beneficiaries selected and targeted.
- How the project will adopt a shared value approach with emphasis on partnerships and value adding to the beneficiaries.
- Proof of similar projects rolled out and success thereof of those projects. (Proof thereof should be attached)
- How the success of the project will be measured.

Applicants are to provide the following;

1. Proposal
 2. A valid BEE Certificate, or Sworn affidavit, clearly indicating percentage ownership.
 3. Recruitment plan
 4. Project Implementation Plan
 5. Budget Plan
-

SP7. Work Readiness Project

Applicants will be required to deliver Work Readiness Programme to the Services SETA learners.

Applicants are to provide the following;

1. Proposal
 2. Training Programmes (i.e. modules)
 3. Project Implementation Plan
 4. Budget Plan
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THE EVALUATION OF APPLICATIONS WILL FOLLOW THE FOLLOWING PROCESS

- Stage 1 - Submission through the DG portal
- Stage 2 - Compliance and evaluation – evaluation of mandatory documents
- Stage 3 - Due diligence – applicants maybe requested to provide additional documents.

THE SERVICES SETA WILL NOT AWARD FUNDING FOR;

- Projects that have already commenced prior to an approval of the application;
- Set-up costs, e.g. start-up costs;
- Capital expenditure, e.g. building costs, equipment such as computers, etc.;
- Existing operating expenses e.g. salaries of current employees who will undergo training;
- Training of learners that are currently funded through other programmes or other SETAs.

PLEASE NOTE:

1. All the Discretionary Grant applications are subject to approval by the Services SETA Accounting Authority.
2. The allocation of these grants will be dependent on the availability of funds and on applicants meeting all requirements as per the programmes funding criteria, policies, and procedures.
3. Preference will be given to applications prioritising previously disadvantaged beneficiaries as per equity targets listed below:
 - 85% - Black
 - 54% - Women
 - 4% - People living with disabilities
 - Youth - Young people under 35
4. Award letters will only be issued to successful applicants upon acceptance of allocations.
5. All work-based learning application will be subjected to workplace evaluation and approval.
6. The SETA reserves the right to re-allocate funding given should you fail to enroll/register learners within the stipulated timeframe.

7. Services SETA reserves the right to cancel the discretionary grant funding window in whole or in part at its discretion.
8. If you have not heard from us within three (3) months of submitting your application, please consider your application unsuccessful.
9. Preference will be given to applications that addresses the Sectorial Priority Occupations and Interventions as identified in the Services SETA Sector Skills Plan.
10. Allocation of Discretionary Grant funding is at the sole discretion of the Services SETA.
11. All inquiries must be directed to dgenquiries@serviceseta.org.za.

Annexure A. Registered Occupational Qualifications

Below is the list of the current Service SETA registered Occupational Qualifications prioritised for implementation. This list will be continuously updated as new occupational qualifications get registered and to accommodate prioritised industry qualifications needs. Entities are encouraged to regularly visit the QCTO website for updated list at www.qcto.org.za and SAQA website at www.saqa.org.za

| No. | Qual ID | Qualification Type | Qualification Descriptor | NQF Level |
|-----|---------|--------------------------|--------------------------|-----------|
| 1. | 99687 | Occupational Certificate | Contact Centre Manager | 05 |
| 2. | 117469 | Occupational Certificate | Embalmer | 06 |
| 3. | 117470 | Occupational Certificate | Embalmer's Assistant | 05 |
| 4. | 102147 | Occupational Certificate | Facilities Manager | 06 |
| 5. | 99692 | Occupational Certificate | Garden Worker | 02 |
| 6. | 102497 | Occupational Certificate | Hairdresser | 04 |
| 7. | 117372 | Occupational Certificate | Laundry Finisher | 02 |
| 8. | 117370 | Occupational Certificate | Laundry Sorter | 02 |
| 9. | 117371 | Occupational Certificate | Laundry Washer | 02 |
| 10. | 117369 | Occupational Certificate | Laundry Worker | 02 |
| 11. | 104621 | Occupational Certificate | Mortician | 03 |
| 12. | 101869 | Occupational Certificate | Project Manager | 05 |
| 13. | 118251 | Occupational Certificate | Recruitment Manager | 05 |
| 14. | 118706 | Occupational Certificate | Marketing Coordinator | 05 |
| 15. | 118748 | Occupational Certificate | Labour Inspector | 05 |
| 16. | 118740 | Occupational Certificate | Office Supervisor | 05 |

| No. | Qual ID | Qualification Type | Qualification Descriptor | NQF Level |
|-----|---------|-----------------------------------|-----------------------------------------|-----------|
| 17. | 118769 | Occupational Certificate | Quality Assurer | 05 |
| 18. | 118768 | Occupational Certificate | Quality Manager | 06 |
| 19. | 118714 | Occupational Certificate | Real Estate Agent | 04 |
| 20. | 118741 | Occupational Certificate | Small Business Consultant | 05 |
| 21. | 118730 | Occupational Certificate | Healthcare Cleaner | 03 |
| 22. | 118709 | Occupational Certificate | Commercial Cleaner | 01 |
| 23. | 118711 | Occupational Certificate | Commercial Ablution Cleaner | 01 |
| 24. | 118712 | Occupational Certificate | Above Surface Cleaner | 01 |
| 25. | 118710 | Occupational Certificate | Kitchenette Cleaner | 01 |
| 26. | 118713 | Occupational Certificate | Commercial Floor Cleaner | 01 |
| 27. | 119450 | Occupational Certificate | Market Research Analyst | 05 |
| 28. | 119446 | Occupational Certificate | Stonemason | 04 |
| 29. | 119452 | Occupational Certificate | Stone Engraver | 04 |
| 30. | 119449 | Occupational Certificate | Stone Polisher | 04 |
| 31. | 119448 | Occupational Certificate | Erector | 03 |
| 32. | 101876 | Occupational Certificate | Management Assistant | 05 |
| 33. | 102161 | Occupational Certificate | Office Administrator | 05 |
| 34. | 102944 | Occupational Certificate | Conference and Events Organiser | 05 |
| 35. | 97232 | Occupational Certificate | Survey Interviewer | 04 |
| 36. | 120670 | National Occupational Certificate | Auctioneer | 04 |
| 37. | 121150 | Higher Occupational Certificate | Human Resource Management Administrator | 05 |

| No. | Qual ID | Qualification Type | Qualification Descriptor | NQF Level |
|-----|---------|---------------------------------------|-----------------------------------|-----------|
| 38. | 121151 | Advanced Occupational Certificate | Human Resource Management Officer | 06 |
| 39. | 121607 | National Occupational Certificate | Beauty Therapist | 04 |
| 40. | 121627 | Occupational Certificate | Beauty Practitioner | 04 |
| 41. | 121647 | Occupational Certificate | Body Therapist | 04 |
| 42. | 121667 | Occupational Certificate | Manual Skincare Therapist | 04 |
| 43. | 121668 | Occupational Certificate | Eye Grooming Therapist | 04 |
| 44. | 121668 | Occupational Certificate | Make-Up Consultant | 04 |
| 45. | 121670 | Occupational Certificate | Nail Therapist | 04 |
| 46. | 121671 | Occupational Certificate | Temporary Hair Removal | 04 |
| 47. | 121672 | Occupational Certificate | Body Care Therapist | 04 |
| 48. | 121673 | Occupational Certificate | Body Massage Therapist | 04 |
| 49. | 121689 | Intermediate Occupational Certificate | Cleaning Practitioner | 03 |
| 50. | 121690 | Advanced Occupational Certificate | Franchise Manager | 06 |
| 51. | 121691 | Higher Occupational Certificate | Principal Real Estate Agent | 05 |
| 52. | 121787 | Higher Occupational Certificate | Payroll Manager | 06 |

Annexure B. Registered Occupational Skills Programmes

| No. | Skills Programme ID | Skills programme Title | NQF Level | Min Credits |
|-----|---------------------|---------------------------------------------------|-----------|-------------|
| 1. | SP-210603 | Advanced Spatial Intelligence Data Scientist | 05 | 40 |
| 2. | SP-191215 | Barber | 03 | 36 |
| 3. | SP-230301 | Chemical Hair Reformation Attendant | 04 | 51 |
| 4. | SP-291202 | General Residential Repairer (Garden Maintenance) | 03 | 31 |
| 5. | SP-230302 | Hair and Scalp Treatment Attendant | 02 | 23 |
| 6. | SP-230303 | Hair Colouring Attendant | 04 | 51 |
| 7. | SP-230304 | Hair Cutting Attendant | 04 | 60 |
| 8. | SP-230305 | Hairstylist | 03 | 56 |
| 9. | SP-210401 | New Venture | 02 | 32 |
| 10. | SP-210604 | Spatial Data Intelligence Scientist | 05 | 56 |
| 11. | SP-211009 | Workplace Essential Skills | 04 | 20 |